

ALABAMA STATE BOARD OF AUCTIONEERS

610 SOUTH McDONOUGH STREET
MONTGOMERY, AL 36104
334-269-9990 FAX 334-263-6115
E-mail: ALAUCBD@aol.com
www.auctioneer.state.al.us



Dear Consumer:

The Alabama State Board of Auctioneers requires that the consumer complete the enclosed consumer complaint form before this office can begin an investigation. Persons submitting complaints may be required to support them by a personal appearance before the Board. The Board may revoke or suspend the license of auctioneers which the Board determines are guilty of misrepresentation, dishonesty, incompetence, or misconduct in the practice of auctioneering. The Board may also impose administrative fines for violations of the auctioneer license law and the rules and regulations of the Board.

Upon receipt of your complaint against a licensed auctioneer or any unlicensed individual practicing the profession of auctioneering, the Board will investigate the matter and decide if formal disciplinary action is required.

A consumer complaint form is enclosed for your use. Also enclosed is a list of documents/items that will assist the Board in the investigation of your consumer complaint. Please review the list, indicate the documents you are providing, and return the list and the documents with the completed consumer complaint form. **The Board must receive the original, signed form before processing any consumer complaint.** Please do not hesitate to contact me should you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "Keith E. Warren", with a long horizontal flourish extending to the right.

Keith E. Warren
Executive Director

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CONSUMER COMPLAINT FORM

INSTRUCTIONS: Please complete this form and fax or mail to the above address. Also, any supporting documentation regarding this complaint can be attached and submitted as well. Make copies of this form as needed.

Name of Auctioneer

Your Name

Company Name (if applicable)

Company Name (if applicable)

Address

Address

City State Zip

City State Zip

Telephone

Telephone Number

Fax Number

Fax Number

Website/Email Address

Email Address

Is the "Auctioneer" Licensed? Yes_____ No_____

Date of Sale or Services _____

Description of goods sold or services provided:

Did you sign a contract? Yes_____ (On what date?)_____
No_____

Have you consulted an attorney? Yes_____ No_____
Please provide the Attorney's Name, Address, & Contact Information Below:

Attorney's Name

Firm's Name

Address

City

State

Zip

Telephone Number

Fax Number (if applicable)

Email Address (if applicable)

Is there currently any action pending as a result of the circumstances surrounding this complaint? Yes_____ No_____

If so, please describe:

Would you be willing to testify in an administrative proceeding held before the Board if deemed necessary? Yes_____ No_____

[illegible]

I WISH TO FILE THIS COMPLAINT WITH YOUR OFFICE. I UNDERSTAND THAT YOUR OFFICE DOES NOT CONDUCT LITIGATION FOR INDIVIDUALS IN MATTERS WHICH INVOLVE PURELY PRIVATE CONTROVERSIES. I ALSO UNDERSTAND THAT I MAY LOSE THE RIGHT TO SUE ABOUT THIS MATTER ENTIRELY OR FOR PART OF WHAT I MIGHT BE ENTITLED TO IF I WAIT ON ACTION BY THE ALABAMA STATE BOARD OF AUCTIONEERS. I AM, HOWEVER, FILING THIS COMPLAINT TO NOTIFY YOUR OFFICE OF THE ACTIVITIES OF THIS PARTY AND TO SEEK ANY OTHER ASSISTANCE YOU MAY BE ABLE TO RENDER.

**I SOLEMNLY SWEAR OR AFFIRM THAT THE STATEMENTS MADE HEREIN
AND ON ANY ATTACHMENTS HERETO ARE ACCURATE, COMPLETE, AND
TRUE TO THE BEST OF MY KNOWLEDGE.**

Signature of Person Filing Complaint

Print Name

Date

You can assist the Board with its investigation of your consumer complaint by providing documentation related to your complaint. Please review the documents listed below and indicate which documents you are providing. Please return the list and the documents to the Board with your consumer complaint form. DO NOT include any original documents with your complaint form unless you have already retained a copy of all such documents for your own records – all information provided will become the property of the Board and will be retained as part of the Board’s own records in this matter.

		PROVIDED?
1)	Contract	Yes___ No___
2)	Advertisements	Yes___ No___
3)	Receipts	Yes___ No___
4)	Cancelled Checks	Yes___ No___
5)	List or Description of Consigned Articles / Items	Yes___ No___
6)	Written Correspondence with Auctioneer Regarding Complaint	Yes___ No___
7)	Photographs / Videos	Yes___ No___
8)	Additional Relevant Documentation	Yes___ No___